

# NEPNA Meeting Minutes

12/12/2019

TIME: 6:40 PM to 8:10 PM at Northeast Park Recreation Center

BOARD MEMBERS in Attendance: KK, NT, LA, LM, KL, SL, MT, MBR, DD, JC, MD

Guests: Pillsbury representative Mark Erpelding

## Agenda:

1. Pillsbury/LittleKitchen received a grant two years ago from Secondhand Heartland to start their foodshelf.

The NEPNA board agreed to vote on Pillsbury's request for a \$500 donation/sponsorship to support their book keeping needs as met by Grace Lutheran church. Audit stats – 3400lbs of food and 200 households receive basic food service which are essential for educational success.

City attorneys have been contacted to inquire about NEPNA supporting the book keeping portion of Pillsbury's program with \$500 sponsorship from our NRP funds which total approx. \$30,000.

- Motion – Luna
  - NEPNA to support Pillsbury foodshelf's request for \$500 to fund one years' worth of administrative costs, pending city approval.
- 2<sup>nd</sup> – Mark
  - Vote: 7 yea and 1 abstention – motion passes

Marketing benefits offered by Pillsbury for this support:

- Receipt for the donation/sponsorship
- Invitation to table at their end of year Carnival at the school
- Promotional placement of NEPNA logo in print/digital format

2. On boarding introductions by new board members – 6:55pm
3. NEPNA funding is in flux and CIRA from the UofM will review our \_\_\_\_\_ surveys
4. NEPNA bookkeeping is done by Kristi who lives in Hastings and works with other Hennepin County neighborhood boards and does a phenomenal job of keeping NEPNA current with bank reconciling, monthly financials, Google Drive, CPP payment requests, 990 Taxes and draft budgets. She has worked with NEPNA for 10+ years and is an asset, and very affordable.

## Other things for next meeting on January 9<sup>th</sup>:

- a) NEPNA will need to approve a "Year in Review newsletter" which will be distributed via email. It will contain Pillsbury foodshelf support (if approved), Housing Grant update, Mpls Community Connections Conference, and financials/planning budget for 2020
- b) NEPNA has money that must be used by \_\_\_\_\_?
- c) Review and approve the community engagement plan and budget.
- d) Secretary will email minutes before the meeting so they can be approved at the meeting and will take on the responsibility of coordinating meeting reminder mailings.
- e) *(Insert Updated Budget from Jack \_\_\_\_\_? No idea what this was about.)*
- f) New language for the postcard: "Reasonable Accommodation is available, just ask the Chair." (Was there more detail/specifics?)
- g) Secretary needs access to the share drive and google docs.
- h) Annual meeting review of voting outcome and which three activities won the popular vote.